

BOARD OF SUPERVISORS

Madison County, Mississippi

E-911 Administration Office

1633 W. Peace Street, PO Box 608, Canton, MS 39046

T: (601) 859-6485 F: (601) 859-4743

DATE: June 13, 2023
TO: Madison County Board of Supervisors
FROM: EMA Office
RE: Request of Approval *AJ*
2023 MCDEMA Annual Business Meeting

We are seeking acknowledgement and approval for Jennifer Knight and Albert Jones to travel to the 2023 MCDEMA Annual Business Meeting in Choctaw, MS. The dates of travel will be July 11-12, 2023.

The hotel expenses are covered by MCDEMA and there are no registration costs for the meeting.

Attached is the registration information for the meeting.

MCDEMA'S MOTTO: 'NUM QUAMNOM PARATUS' NEVER UNPREPARED



MCDEMA
2023 Annual Business Meeting
July 12, 2023
Pearl River Resort – Golden Moon Casino
Choctaw, MS



This year's Annual Business Meeting will be on Wednesday, July 12, 2023. This will include General Membership Meeting with elections for MCDEMA Officers and Board Members and a change in the By-Laws. **At least twenty-five (25%) percent (approximately 80) of the active members must be present at an Annual Business Meeting to constitute a quorum for transacting Association business.**

The Conference Committee and Board of Directors have decided to pay for rooms for those that wish to stay the night before the meeting, Tuesday, July 11. However, there is a cap of 120 rooms so it is first come, first serve. Membership dues must be current in order to reserve a room and vote in the election. You will still be responsible for the Guest Room Incidental Deposit.

Please be aware that anyone checking into a room must be at least 21 years of age.

CHECK-IN AND CHECK-OUT TIME

Check-in time is 4:00 PM and check-out time is 11:00 AM.

GUEST ROOM INCIDENTAL DEPOSIT

A \$75.00 incidental deposit is required at time of check-in for all guest rooms. This may be only accepted in the form of a credit or debit card. NO CASH will be ACCEPTED.

Please fill out the Registration Form and return to Tina Reed by **noon on June 26, 2023 if you will require a room.** The reservations will be made on your behalf and the confirmation number will be sent to you by email. You will not need to contact the hotel. This is a hard deadline. No rooms can be reserved and paid for by MCDEMA after that time. You will be responsible for reserving and paying after the deadline.

We will be having a dinner meal on Tuesday, July 11 along with some cornhole boards set up to fellowship and visit. There will be a breakfast meal on Wednesday, July 12 followed by a presentation from The National Weather Service before the business meeting starts.

If you will be attending the meeting but not staying the night before, please note that on the registration form and send it back also by June 26th. We need a headcount to make sure we will have a quorum.

If you have any questions concerning the MCDEMA 2023 Annual Business Meeting please contact:

MCDEMA President Paul Sheffield

Office: 601-649-3535

Mobile: 601-319-9911

MCDEMA Secretary-Treasurer Tina Reed

mcdemasecretary@gmail.com

Cell: 601-259-0617

Conference Co-Chairs:

John Albert Evans

Office: 228-255-0942

Cell: 228-493-7813

Tracy Pharr

Cell: 601-209-6038

Email: tpharr@mema.ms.gov

**MCDEMA 2023 Annual Business Meeting,
Room And Meal Registration Form
July 11-12, 2023
Pearl River Resort - Golden Moon Casino
Choctaw, Mississippi**

Name: Albert Jones

Agency: Madison Co. EMA

Office Phone: 601.859.4188 Cell Phone: 601.259.2260

Email: albert.jones@madison-co.com

YOU MUST REGISTER FOR ROOMS AND MEALS BY Noon on June 26, 2023.

- | | |
|--|------------------|
| <input checked="" type="checkbox"/> <u> </u> Yes, I will need a room for Tuesday, 7-11-23 | No charge |
| <input checked="" type="checkbox"/> <u> </u> Yes, I will be there to eat the 6:00 p.m. Dinner Meal on Tuesday, 7-11-23 | No charge |
| <input checked="" type="checkbox"/> <u> </u> Yes, I will be there to eat the 7-9:00 a.m. Breakfast Meal on Wednesday, 7-12-23 | No charge |
| <input checked="" type="checkbox"/> <u> </u> Yes, I will attend 10:00 a.m. Annual Business Meeting on Wednesday, 7-12-23 | No charge |


Signature

6/13/2023
Date

I have dietary restrictions or food allergies and my meals at the conference should be:
Gluten-free _____ No Red Meat _____ Vegan _____

Please notify Tina Reed at 601-259-0617 or e-mail mcdemasecretary@gmail.com by June 26, 2023 of any special needs you may have under ADA to take full advantage of meeting offerings.

**You must email your registration form by Noon on June 26, 2023 to:
Tina Reed MCDEMA Secretary-Treasurer at:
mcdemasecretary@gmail.com**

**MCDEMA 2023 Annual Business Meeting,
Room And Meal Registration Form
July 11-12, 2023
Pearl River Resort - Golden Moon Casino
Choctaw, Mississippi**

Name: Jennifer Knight

Agency: Madison Co. EMA

Office Phone: 601.859.4188 Cell Phone: 601.259.2260

Email: jennifer.knight@madison-co.com

YOU MUST REGISTER FOR ROOMS AND MEALS BY Noon on June 26, 2023.

- | | | |
|-------------------------------------|--|------------------|
| <input checked="" type="checkbox"/> | Yes, I will need a room for Tuesday, 7-11-23 | No charge |
| <input checked="" type="checkbox"/> | Yes, I will be there to eat the 6:00 p.m. Dinner Meal on Tuesday, 7-11-23 | No charge |
| <input checked="" type="checkbox"/> | Yes, I will be there to eat the 7-9:00 a.m. Breakfast Meal on Wednesday, 7-12-23 | No charge |
| <input checked="" type="checkbox"/> | Yes, I will attend 10:00 a.m. Annual Business Meeting on Wednesday, 7-12-23 | No charge |

Jennifer Knight 6/13/2023
Signature Date

I have dietary restrictions or food allergies and my meals at the conference should be:
Gluten-free _____ No Red Meat _____ Vegan _____

Please notify Tina Reed at 601-259-0617 or e-mail mcdemasecretary@gmail.com by June 26, 2023 of any special needs you may have under ADA to take full advantage of meeting offerings.

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